

Clover Bud Counselor Job Description

Job: This job is a seasonal summer position only. Our Clover Bud program is a day only program for our 4-6 year old campers. Clover Bud counselors report to the Senior Clover Bud counselor and have many responsibilities, but the most important is to provide a safe and fun environment for our campers. You must be reliable, responsible, good communication skills, good with children from 4-6 years of age, and most of all fun and energetic. Although this is a limited day only program, this position is overnight only. **Please note - Admin has the right to change or alter this job description as needed at their discretion.**

Job Responsibilities:

- Good communication between campers/co-workers and Sr Clover Bud Counselor
- Ensure a fun and safe environment for all campers as well as other staff
- Report any issues to Senior Clover Bud staff member
- Getting campers to needed program areas and all meals on time
- Keeping track of all said campers
- Participation in all activities (songs, daily/evening activities etc.)
- Assist in planning and teaching needed programs/classes for campers as needed
- Assist co-counselors with other programs/classes as needed
- Ability to successfully manage, coordinate, and evaluate staff
- Effective parent/guardian communication skills
- Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques
- Ability to observe, recognize, and resolve bullying and homesickness utilizing skills obtained through staff training
- Ability to recognize when a camper is in need of medical attention, regardless of camper desire
- Ability to discreetly deal with sensitive camper issues, such as bathroom accidents etc
- Other duties of overnight counselor (review Traditional Job Description)
- Other duties as needed and as assigned from Admin Team/Senior Counselor

Job Requirements:

- Must be 16 years of age or older
- Must be CPR/First Aid certified (Camp can provide training if not certified)
- Must pass a CORI/SORI/NSOR provided by Camp
- Previous work with children ages 4-6 is a plus, but not required.
- Must have the physical ability to assist campers in an emergency (fire, evacuation, illness, injury) and possess strength and endurance required to maintain constant supervision of campers
- Physical endurance to be on one's feet walking, crouching, bending, twisting, reaching above head, and lifting a minimum of 50 lbs.