

## Summer Camp Equestrian Director Job Description

Job: This position is a seasonal summer position only. The Equestrian Director is responsible for the overall operation of the summer horse program. Including the overall care of all summer horses, managing all staff/campers, organizing and leading all horse camp activities when necessary and ensuring that the overall day to day operations run as efficiently and as smoothly as possible. The Equestrian Director will work closely with the Head Equestrian Director, Asst. Equestrian Director and the Barn Manager to achieve these goals. Note - Admin has the right to change or alter this job description as they see fit and at their discretion.

### Job Responsibilities:

- Clear and exceptional communication skills
- Ability to observe horse related areas and look for safety concerns and other potential hazards, be able to assist in solving these issues.
- Maintain the structured daily schedule to best of ability, make adjustments as needed
- Ensure all staff members and campers are in a safe environment and remain safe at all times
- Organize and teach needed horsemanship classes, aid in assigning peers to do so or counselors etc.
- Ensure all horses have clean and safe living areas at all times, have ample food and water and that all specified additional horse care is done when needed.
- Actively monitor all horses for any health concerns or injury
- Ensure that all Semi-Rough boarder's horses are cared for properly AM or PM
- Keep all barn related areas clean and presentable at all times, assigning tasks to both staff and campers when needed to aid in cleaning or general maintenance
- Assist in daily chores as needed to cover for peers or other staff members, stall cleaning, waters, feeding am or pm grain etc.
- Aid in solving camper/staff related issues with the help of Admin as needed
- Ensure that all mounted lessons run accordingly and the campers are actively engaged and learning. Assign counselors to help campers/instructors in the ring as seen fit.
- Other duties as assigned by Admin team or Head Equestrian Director

#### Job Requirements:

- Must be 21 years of age or older
- Must be CPR/First Aid Certified (Camp can provide training if not currently certified)
- Must pass a CORI/SORI/NSOR, that is provided by Camp
- Must have a valid drivers license and reliable transportation
- Must be able to lift a minimum of 50 pounds
- Minimum of 2 years horse experience
- Prior management experience a bonus but not required
- Some weekends (not all) will be required for limited horse care with additional staff
- Must have appropriate shoes on at all times to be in the barn/farm area and around a variety of animals. Paddock boots, work boots or muck boots are accepted. Sneakers, sandals, flip flops or crocs are not allowed at any time in the barn area
- Physical endurance to be on one's feet walking, crouching, bending, twisting, reaching above head, and be physically active for a prolonged period of time
- Follow all Camp Marshall policies and procedures at all times
- Attend all staff training (provided by Camp)